



JOB VACANCY

GENERAL MANAGER BANKING WITH THE POOR NETWORK SINGAPORE

The Banking with the Poor Network (BWTP Network) is Asia's regional network of microfinance stakeholders. The BWTP Network undertakes a range of activities aimed at improving the quality and outreach of microfinance services. The BWTP Network works towards building efficient, large-scale sustainable organisations, through cooperation, training and capacity building with the aim of achieving innovative, appropriate and demand-driven financial services for the poor. It currently has 47 microfinance stakeholder institutions from 11 countries across Asia. More information is available at www.bwtp.org

The BWTP Network began its activities in 1990. It has since then been guided by its members and a constitution but without formal institutional status. After 20 years of development, and three years of strengthening itself internally since 2008 as part of the global Citi Network Strengthening Program, the BWTP Network is now formalising and intending to incorporate in Singapore in October 2010. Accordingly, the BWTP Network is seeking to appoint an inaugural General Manager who will be responsible for taking BWTP successfully forward during the next phase of its life.

Primary responsibilities of the BWTP General Manager include:

- Preparation and implementation of an updated BWTP business plan.
- Oversight of a small set of secretariat staff and consultants.
- Growth of BWTP Network membership and servicing of members.
- Outreach to existing and potential financial supporters of BWTP.
- Coordinating BWTP Network operational activities.
- Organising national and regional meetings, and delivering conferences and training workshops.
- Writing and editing of publications.
- Website content maintenance.
- Proposal writing and new business development.

Skills Required:

- Demonstrate broad and deep knowledge and practical experience of the microfinance sector, internationally and in Asia.

- Tertiary qualifications in a relevant discipline, preferably at a postgraduate level, such as development economics, finance/microfinance, international development, community development and international relations.
- Network/Association management experience.
- Strong proposal writing experience.
- Experience in corporate governance and reporting to a board.
- Experience in designing and delivering training programs.
- Strong analytical, research and writing skills in English.
- Strong interpersonal skills in a multicultural environment, demonstrated ability to work in a team environment, good oral communication and the ability to represent the BWTP Network's interests at a range of levels.
- Sound organisational skills, including the ability to initiate, manage, budget and execute projects.

This new position represents an excellent opportunity for someone to advance their career in a multi-faceted microfinance environment. The General Manager will have an opportunity to have a major impact on the life of the BWTP Network, its operations, services to members, contribution to the microfinance industry and to help BWTP achieve its vision of "Greater Financial Inclusion in Asia." The position might suit a microfinance practitioner who wants broaden their experience base and also return their field experience to a broader set of stakeholders. The position might likewise suit a proven generic network manager and fund-raiser who understands microfinance and is well placed to add significant management value to the BWTP Network.

BWTP is currently housed within the offices of The Foundation for Development Cooperation (FDC) (Singapore) Ltd which provides secretariat services to BWTP. The appointment is to be based in Singapore and is expected to take effect around October 2010. Applicants should be Singaporean citizens or have the ability and interest to relocate to Singapore. Employment will be on full-time permanent basis and the level of remuneration and other conditions will be competitive in the context of the not-for-profit environment in Singapore. The position is subject to a satisfactory probationary period and will be based in Singapore. Please send your applications (cover letter and CV) to info@fdc.org.au. No phone enquiries please.

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